CURRICULUM VITAE

Name: Monica O’Keiffe

Address: #181 Seventh (7th) Street,

Techier Village,

Point Fortin.

Phone: 1-(868)332-3702 (Cell)

Date of Birth: 12th June, 1971

Email: [monixokeiffe@gmail.com](mailto:monixokeiffe@gmail.com)

Marital Status: Married

Objective: To acquire and share the highest possible level of knowledge, skills and positive

attitudes that will be valuable asset to your company and me.

**EXPERIENCE**

***Assistance*** January 2013-Present

Mignonette-Point Fortin Breakfast Shed

Cor. Churchill and Montano Street Point Fortin

***Trainee*** *November 2011- January 2012*

Housing and Development Corporation

Mignonette-Point Fortin Breakfast Shed

Cor. Churchill and Montano Street Point Fortin

**Cashier** June 1990- June 1994

Rajack Supermarket

Main Road, Point Fortin

EDUCATION AND TRAINING:

* ServSafe International October 2011
* Trinidad and Tobago Red Cross June 2008
* Holy Cross International Career Centre (H.C.I.C.C) September 2008- December 2008
* Point Fortin Senior Secondary September 2008- June 1988
* Point Fortin Junior Secondary School September 1983- June 1986

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**QUALIFICATIONS**

**Technical/Vocational**

-ServSafe Food Certificate Full Pass (2013)

-Geriatric Nursing Certificate/ diploma Full Pass (2008)

-First Aid and CPR Certification Full Pass (2008)

-Drapery Study and Training Full Pass (2007)

**CXC 0’ LEVEL**

Subjects

**PRESENTLY PURSUING** **FINAL EXAMS**

CXC Mathematics, English and Principle of Business June 2016

**INTEREST**

Netball, Community Service, Reading and Travelling.

**REFERENCES**

**Ms. Martha Alexander**

Tutor

Holy Cross Int. Career Centre

#89 Park Street,

Lange Park,

Chagunas.

Cell: 665-7503

**Mr. Rodney Nimchan**

Vice Principal

Point Fortin West Secondary,

Cap-de-Ville Main Road,

Galeota.

**Mr. Ricardo Pompey**

Operation Team Lead (Supervisor)

BPTT

Galeota Terminal Operations

Galeota.

630 8341 ex. 4865/4866 (Work)

648-4033 (Home)

750-2675 (Cell)